Cranwood Industries Ltd which is a modern hi-tech timber machining facility based in Milltown East Industrial Estate, Upper Dromore Road, Warrenpoint. Using state of the art machinery, we have the capacity to supply both standard and bespoke timber products for all types of projects. Currently we are looking to recruit an Order Puller/Stock Controller to add to our busy production team.

Order Puller/Stock Controller

Cranwood Industries, Warrenpoint

The Order Puller/Stock Controller will be responsible for accurately picking, preparing and issuing timber products and materials for customer orders and production requirements. The role also involves maintaining accurate stock records, carrying out stock checks and ensuring timber products are stored, handled and dispatched safely and efficiently in line with company procedures.

Responsibilities:

Order Pulling and Preparation:

- Pulling raw material orders, accurately from stock in line with production
- Check timber sizes, grades, lengths and quantities for production and orders.
- Prepare orders for dispatch, ensuring accuracy and attention to detail
- Maintaining and processing dockets and ensure paperwork is correct
- Assist with loading and unloading rough sawn stock bales using forklift as required
- Ensure orders are completed within required timescales to meet customer delivery schedules.
- Organise and maintain timber storage areas to ensure timber products are stored correctly to prevent damage and deterioration.
- Assist in maintaining a safe working environment within the production area and timber yard

Stock Control:

- Responsible for stock movements, transfers and adjustments promptly and accurately and maintaining stock records
- Conduct routine stock counts and participate in periodic stock takes
- Investigate and report stock discrepancies, shortages or damaged materials
- Monitor stock levels and replenishment requirements
- Rotate stock where required and maintain clear stock identification

Essential Criteria:

- Previous experience in warehouse, stores, stock control or order picking roles
- Previous forklift driving experience (Counterbalance and Combi preferred)
- Ability to work confidently on your own initiative
- Excellent attention to detail
- Ability to work under pressure and to deadlines
- Good organisational, communication and teamwork skills

Benefits:

- Competitive rate of pay
- Westfield Health Cash Plan (After 6 months' successful completion of probationary period)
- Opportunity for Excellent Career
- Staff Discount
- Long Service Leave and Recognition

Closing date: Friday 27th November 2026

To apply please:
Email CV to: MRice@mbm.ie

Download application form from www.murdockbuildersmerchants.com

Murdock Builders Merchants is an Equal Opportunities Employer and welcomes applications from all sections of the Community